

FILLABLE REGISTRATION FORMS

NWSRA is proud to offer FILLABLE registration forms! Registrants will now have the ability to download the fillable form, complete the information on their electronic device and save the information for future registrations. To register using the fillable registration form, please follow these instructions:

- 1 Visit www.nwsra.org/brochure
- 2 Click the “Registration Forms” link in the Registration Forms area
- 3 Download and save the file to your computer/electronic device
- 4 Complete the fillable form
- 5 Be sure to indicate Season and Year at the top right corner of the Registration Form
- 6 Send us the form!

E-mail the form to office@nwsra.org

Mail or Drop Off to:
3000 W. Central Road, Suite 205
Rolling Meadows, IL 60008
Fax to: 847-392-2870

The full registration form packet must be filled out for each season.

Save the completed form on your computer/electronic device for next season’s registration!



In addition, the registration forms have been updated in order to reduce duplication of information and ensure a more seamless registration process. We look forward to continuing to make improvements to the registration process to ensure a user-friendly experience!

RESIDENTIAL FACILITY REGISTRATION

Residential Facilities will complete the new fillable registration forms each season for each client to be registered. In order to save time and ensure accuracy of forms submitted, Residential Facilities are encouraged to save the registration forms for each client, so that the registration forms may be resubmitted for programs in the following season.

If you have any questions regarding the new registration forms, please contact the main office at 847/392-2848 or e-mail office@nwsra.org

PARTICIPANT ASSESSMENT



"We exist to provide outstanding opportunities through recreation for children and adults with disabilities."

Date: 2022

To: All NWSRA Participants

Re: NWSRA Return to Program Information

COVID-19 is an extremely contagious virus that spreads easily through person-to-person contact. Federal authorities and the State of Illinois recommend social distancing to prevent the spread of COVID-19. Contracting COVID-19 can lead to severe illness, personal injury, permanent disability, and death. Participation in NWSRA programs could increase the risk of you or your participant contracting COVID-19.

NWSRA and its staff undertakes every effort to keep our programming spaces clean and disinfected; however as with any public facility, we cannot guarantee that you will be 100% safe from airborne illnesses such as COVID-19 or colds and flu while participating in programs.

NWSRA requires all participants participating in programs complete and successfully pass an assessment with an NWSRA staff prior to starting programs to ensure they can adhere to Center for Disease Control (CDC) guidelines.

Participants will be asked to demonstrate the following during an assessment:

1. Participant needs to show they can wear a mask independently for the duration of the assessment, caregivers and or NWSRA staff may assist with securing masks as needed.
2. Participants can wash their hands independently or with minimal assistance and/or verbal cue or prompts.
3. Participants understand social distancing and that they need to keep hands to self with verbal cues and/or prompts.
4. Participants will be asked a series of questions to ensure they understand social distancing guidelines.

A successful restoration of NWSRA programs cannot occur without the full cooperation of all its employees and participants. The COVID-19 pandemic is providing unprecedented challenges for each of us. Cooperation means working together to achieve a common goal, which is to provide comprehensive programming without sacrificing the health and safety of NWSRA employees and participants.

By signing below participants and/or guardians are agreeing to check the participant's temperature prior to programs ensuring it does not exceed 100.4°F. If temperature exceeds 100.4°F or experiencing any of the symptoms above participants will not be able to attend programs that day. This is to ensure the safety of participants and employees.

Participant Name: _____
Print Name Above

I, _____ as the guardian or self, understand the above statements and agree to them.

Signature

Date

NWSRA REGISTRATION

If registering more than one participant, please complete an additional form. Family members may register underneath Participant Registration section. Would you like to be added to our mailing/e-mail list? Please check

PARTICIPANT'S INFORMATION:

Participant's Name (Legal Last) _____ (Legal First) _____ (Preferred) _____
 Address _____ City _____ Zip _____
 Park District _____ Township _____ If you **DO NOT** wish to give photo/video permission, please initial here _____
 Home Number _____ Cell Number _____ E-mail _____
 Gender _____ Age _____ Birthdate _____ Diagnosis _____ Ethnicity _____ T-Shirt Size _____
 Residential Facility Name _____ In case of emergency at program please contact _____
 School/Day Center attending _____ Home School District (If different from attending) _____
 Teacher/QIDP _____ E-mail _____ Phone Number _____
 Permission to contact above, please initial here _____ Participant is own guardian Yes No Staffing Ratio: 1:1 1:2 1:4 Independent

PARENT/GUARDIAN INFORMATION:

Parent/Guardian 1 (Legal Last) _____ (Legal First) _____ Guardian Type _____
 Address (if different from above) _____ City _____ Zip _____
 Primary Contact Method Home Cell Work E-mail _____
 Home Number _____ Cell Number _____ Work Number _____
Parent/Guardian 2 (Legal Last) _____ (Legal First) _____ Guardian Type _____
 Address (if different from above) _____ City _____ Zip _____
 Primary Contact Method Home Cell Work E-mail _____
 Home Number _____ Cell Number _____ Work Number _____

EMERGENCY CONTACT	NAME OF AUTHORIZED INDIVIDUALS FOR PICKUP	PHONE NUMBER(S)
<input type="checkbox"/> YES <input type="checkbox"/> NO		
<input type="checkbox"/> YES <input type="checkbox"/> NO		
<input type="checkbox"/> YES <input type="checkbox"/> NO		
<input type="checkbox"/> YES <input type="checkbox"/> NO		
<input type="checkbox"/> YES <input type="checkbox"/> NO		

SAFETY INFORMATION

NWSRA is committed to conducting its recreation programs and activities in a safe manner and holds the safety of participants in high regard. NWSRA continually strives to reduce risks and insists that all participants follow safety rules and instructions that are designed to protect the participants' safety. However, participants and parents/guardians registering for the programs listed above must recognize that there is an inherent risk of injury when choosing to participate in recreational programs. You are solely responsible for determining if you or your participant are physically fit and/or skilled for the activities contemplated by this agreement.

RELEASE OF ALL CLAIMS AND ASSUMPTION OF RISK

Please read this form carefully and be aware that in signing up and participating in the above identified programs, you will be expressly assuming the risk and legal liability and waiving and releasing all claims for injuries, damages or loss which you or your participant might sustain as a result of participating in any and all activities connected with and associated with said programs (including transportation services, when provided.) Recreational programs and activities are intended to challenge and engage the physical, mental and emotional resources of each participant. Despite careful and proper preparation, instruction, medical advice, conditioning and equipment, there is still a risk of serious injury when participating in any recreational program or activity. Understandably, not all hazards and dangers can be foreseen. Depending on the particular activity, participants must understand that certain risks, dangers and injuries due to inclement weather, slipping, falling, poor skill level or conditioning, carelessness, horseplay, unsportsmanlike conduct, participant misconduct, premises defects, inadequate or defective equipment, inadequate supervision, instruction or officiating, and all other circumstances inherent to indoor and outdoor recreational activities/programs exist. In this regard, it must be recognized that it is impossible for NWSRA to guarantee absolute safety. I recognize and acknowledge that there are certain risks of physical injury to participants in these programs, and I voluntarily agree to assume the full risk of any and all injuries, damages or loss, regardless of severity, that my participant or I may sustain as a result of said participation. I do hereby fully release and forever discharge NWSRA from any and all claims for injuries, damages, or loss that my participant or I may have or which may occur to me or my participant and arising out of, connected with, or in any way associated with these programs.

I have read and fully understand the above safety information, and release of all claims and assumptions of risk. If registering on-line, fax or e-mail, your electronic or photocopy signature shall substitute for and have the same legal effect as an original form signature.

Form Prepared by _____ Relationship to Participant _____
 Signature _____ Date _____ Print Name _____
 Adult participant if own guardian or parent/guardian

*If form has been prepared by someone other than participant. Participant must be made aware.

PARTICIPANT INFORMATION

What are the participant's preferred activities? How does participant react?

What activities does the participant not prefer? How does participant react? Effective staff support/response?

What are the effective transition techniques (timers, countdowns)?

SENSORY: What kind of sensory experiences does participant seek or avoid?

Sound	Touch	Visual	Taste	Smell	Movement
<input type="checkbox"/> Seeks <input type="checkbox"/> Avoids	<input type="checkbox"/> Seeks <input type="checkbox"/> Avoids	<input type="checkbox"/> Seeks <input type="checkbox"/> Avoids	<input type="checkbox"/> Seeks <input type="checkbox"/> Avoids	<input type="checkbox"/> Seeks <input type="checkbox"/> Avoids	<input type="checkbox"/> Seeks <input type="checkbox"/> Avoids

COMMUNICATION:

Is English the participant's primary language? Yes No (If no, list primary language):

How does participant communicate? (verbal, sign language, eye movement, picture boards, iPad, etc.)

Is participant capable of giving staff instruction or should staff rely on guardian comments only? (i.e.: food requests, personal care information)

ASSISTIVE DEVICES:

Wheelchair Braces Canes Walker Glasses Sign Language Assistance Hearing Aids Augmentative Communication Device
Additional _____ If using a wheelchair is participant capable of transferring? Yes No Wheelchair Type Manual Power Amigo

Does participant wear braces (AFOS, SMOS, etc?) Describe how/when to put on and take off.

Can participant walk with assistance or walk independently? Please describe:

PARTICIPANT TRANSFERS:

Please check the amount of staff assistance necessary when conducting a transfer:

- Independent. No assistance necessary.
- Stand-by of supervision. May be potential for loss of balance.
- Transfer with one person. Minimal assistance. Participant can bear weight.
- Transfer with one person. Maximum assistance. Participant cannot bear weight.
- Transfer with two people needed.
- Equipment needed for transfer. (list below)

Specific instructions regarding transfers and how much time participant should be out of the wheelchair?

PARTICIPANT INFORMATION CONTINUED ON NEXT PAGE

PARTICIPANT INFORMATION

TRANSPORTATION NEEDS:

- Harness Securement (parent provides vest) Seatbelt Lock Oxygen Tank Securement Bus Aide If yes, Reason _____
 Participant drives self Participant is able to wait independently for transportation Wheelchair straps needed: Foot straps Chest straps Seatbelt
Additional _____

SWIMMING: (check all that apply)

- Participant can swim independently Participant needs assistance while in the pool (list out specific assistance below)
 Does not go into pool. (list reason below) Request one to one staffing in the pool (list reason and describe below)

Describe specific assistance needed in the pool and/or locker room and if pool entry requires transfer assistance from a wheelchair, please describe the process:

TOILETING & CHANGING: (check all that apply)

- Needs verbal prompts for toileting/changing (explain below) Uses pull up/diaper only (specific training required) Uses toilet independently
 Uses toilet, but wears pull up/diapers Needs physical assistance (specific training required) Changes independently

Additional/Specific Information: List out frequency of toileting/changing

EATING: (check all that apply)

- Eats independently, no assistance needed Needs physical assistance for feeding (list specifics below) Can only use specific utensils/equipment
 Uses feeding tube (specific training required) Needs specific consistency for food and drink (list below) Can only eat what is packed (list allergies or diet plan)

Additional/Specific Information:

BEHAVIOR:

- | | | |
|----------------------------------------------------------------|------------------------------------------------------------------|-----------------------------------------------------------------------------------|
| <input type="checkbox"/> Wander or leaves the group | <input type="checkbox"/> Has specific triggers, list below | <input type="checkbox"/> Physically/Verbally aggressive (circle one or both) |
| <input type="checkbox"/> Will ask for assistance when needed | <input type="checkbox"/> Has Behavior Plan | <input type="checkbox"/> Will take others belongings or food (circle one or both) |
| <input type="checkbox"/> Easily distracted/difficulty focusing | <input type="checkbox"/> Runs away/flight risk | <input type="checkbox"/> Exhibits self-injurious behaviors, list below |
| <input type="checkbox"/> Recognizes danger | <input type="checkbox"/> Unable to communicate needs | <input type="checkbox"/> Typical Personality _____ |
| <input type="checkbox"/> Anxiety when separated from family | <input type="checkbox"/> Has specific fears/concerns, list below | <input type="checkbox"/> Other _____ |



I DO NOT NEED TO UPDATE:

Medication or medical conditions/needs information:

Send us your registration form!

MAIL IN: NWSRA 3000 W. Central Road, Suite 205 Rolling Meadows, IL 60008

FAX: 847/392-2870 Call office to ensure receipt of fax.

E-MAIL: E-mail new fillable registration form to office@nwsra.org

I NEED TO UPDATE:

Medication or medical conditions/needs information:

Complete the following applicable pages.

MEDICAL INFORMATION

MEDICATION: In case of an emergency NWSRA is requesting a list of medications participant currently is taking or is prescribed. If medication needs to be administered at program by an NWSRA staff, please sign the waiver and release statement below. Please list all medications below or attach a Physicians order sheet.

Doctor's First Name _____ Doctor's Last Name _____ Phone Number _____

NAME OF MEDICATION		NAME OF MEDICATION	
DESCRIPTION		DESCRIPTION	
DOSAGE		DOSAGE	
TIME		TIME	
TAKE AT PROGRAM	<input type="checkbox"/> YES <input type="checkbox"/> NO	TAKE AT PROGRAM	<input type="checkbox"/> YES <input type="checkbox"/> NO
REFRIGERATION NEEDED	<input type="checkbox"/> YES <input type="checkbox"/> NO	REFRIGERATION NEEDED	<input type="checkbox"/> YES <input type="checkbox"/> NO
DISPENSING INSTRUCTIONS		DISPENSING INSTRUCTIONS	
SIDE EFFECTS		SIDE EFFECTS	

NAME OF MEDICATION		NAME OF MEDICATION	
DESCRIPTION		DESCRIPTION	
DOSAGE		DOSAGE	
TIME		TIME	
TAKE AT PROGRAM	<input type="checkbox"/> YES <input type="checkbox"/> NO	TAKE AT PROGRAM	<input type="checkbox"/> YES <input type="checkbox"/> NO
REFRIGERATION NEEDED	<input type="checkbox"/> YES <input type="checkbox"/> NO	REFRIGERATION NEEDED	<input type="checkbox"/> YES <input type="checkbox"/> NO
DISPENSING INSTRUCTIONS		DISPENSING INSTRUCTIONS	
SIDE EFFECTS		SIDE EFFECTS	

NAME OF MEDICATION		NAME OF MEDICATION	
DESCRIPTION		DESCRIPTION	
DOSAGE		DOSAGE	
TIME		TIME	
TAKE AT PROGRAM	<input type="checkbox"/> YES <input type="checkbox"/> NO	TAKE AT PROGRAM	<input type="checkbox"/> YES <input type="checkbox"/> NO
REFRIGERATION NEEDED	<input type="checkbox"/> YES <input type="checkbox"/> NO	REFRIGERATION NEEDED	<input type="checkbox"/> YES <input type="checkbox"/> NO
DISPENSING INSTRUCTIONS		DISPENSING INSTRUCTIONS	
SIDE EFFECTS		SIDE EFFECTS	

ALLERGY/INTOLERANCE (SPECIFY)	REACTION

I, _____ give permission for _____ to receive the above treatment(s) as directed by the physician. I will provide all supplies needed to provide the treatment. I will notify NWSRA in writing of any changes in the treatment. I understand that an NWSRA staff will assist in the above treatment.

WAIVER AND RELEASE OF ALL CLAIMS

I voluntarily agree to assume the full risk of any and all injuries, damages, or loss, regardless of severity, that the participant may sustain as a result of administered above treatment to the participant. I further agree to waive and relinquish all claims I or the participant may have (or may accrue to the participant) as a result of failing to or negligent administered above treatment to the participant against NWSRA, including it officials, employees, agents and volunteers. I do hereby fully release and forever discharge NWSRA from any and all claims for injuries, damages, or loss the participant may have or which may accrue, and arising out of, connected with, or in any way associated with the dispensing or administration of medication.

SIGNATURE OF PARENT/GUARDIAN: _____ DATE: _____

PRINTED NAME OF PARENT/GUARDIAN: _____

MEDICAL INFORMATION

Participant's Full Name:	Date Completed:
Person Completing the Form:	Relationship to Participant:

MEDICAL CONDITIONS/NEEDS:

Seizures Diabetes Epi-Pen G-tube/J-tube Suctioning (oral/nasal) Osteotomy bag Inhaler Oxygen Temperature Sensitivity Shunts

Additional _____

MEDICAL CONDITIONS/NEEDS (CONSIDERED TOO INVASIVE FOR NWSRA STAFF): Tracheostomy Suctioning (Deep) Catheter

***If you checked any of the "too invasive" procedures for NWSRA, a member of the admin team will contact you.**

SEIZURE INFORMATION:

SEIZURE TYPE	DATE DIAGNOSED	LENGTH	FREQUENCY	DESCRIPTION	DATE OF LAST SEIZURE

1. What might trigger a seizure in the participant? _____
2. Are there any warnings and or behavior changes before the seizure occurs? Yes ___ No ___ If yes, please explain: _____
3. Has there been any recent change in the participant's seizure patterns? Yes ___ No ___ If yes, please explain: _____
4. How does the participant react after a seizure is over? _____
5. How do other illnesses affect the participant's seizures? _____
6. What first aid/support should be given after a seizure has occurred? _____
7. Please describe what constitutes an emergency for the participant? _____
8. Has the participant ever been hospitalized for continuous seizures? Yes ___ No ___ If yes, please explain: _____
9. What is the best way for us to communicate with you about the participant's seizure(s) _____
10. Is there any other information that NWSRA should know? _____
11. Does your child have a Vagal Nerve Stimulator Yes ___ No ___ If yes, please describe instructions for appropriate magnet use: _____
12. What medication(s) is the participant prescribed for seizures? _____

MEDICATION	DATE STARTED	DOSAGE	FREQUENCY AND TIME OF DAY TAKEN	POSSIBLE SIDE EFFECTS

DIABETES INFORMATION:

1. What supplies are needed for participants diabetes care? (testing kit, calorie book, etc.) _____
2. List step by step instructions of testing blood sugar: _____

TESTING FREQUENCY	BASELINE # RANGE	HIGH # RANGE	LOW # RANGE

3. How does participant count/check carbohydrates? _____

EPI-PEN INFORMATION:

1. Where will Epi-Pen be kept? _____

ALLERGY	SEVERITY OF ALLERGY	REACTION

2. List step by step protocol for use of Epi-Pen: _____

3. Check all that apply: Participant is aware of allergy / knows what foods/items to avoid Participant is **NOT** aware of allergy / will **NOT** avoid foods/items allergic to
 Participant administers own Epi-Pen NWSRA Staff administers Epi-Pen

MEDICAL INFORMATION

G-TUBE/J-TUBE INFORMATION:

1. Type of j/g-tube: Pump Bag Syringe If pump, what rate should it run at? _____
3. What time(s) for feeding? _____
4. Quantity of food: _____ Quantity of water during feeding/throughout the day: _____
5. Is the food and water mixed or does the water follow as a flush? _____
6. Does participant receive feeding sitting up or laying down? _____ Duration of feeding? _____
7. Does participant need to stay upright after feeding? If yes, how long? _____
8. Can participant take solid food or liquids orally or only through g-tube? _____

In the event that the tube comes out, NWSRA considers replacement of any tubes as too invasive for NWSRA staff. If a nurse is available they can use the replacement kit that is provided. If a nurse is unavailable/unable to replace the tubes, the parent/guardian will be called. If the parent/guardian is unreachable EMS will be called.

SUCTION INFORMATION:

1. What type of suctioning is needed? Nasal Oral Type of device used? _____
3. Signs/symptoms that suctioning is needed? _____
4. How often does participant need suctioning? _____
5. Specific instructions for suctioning procedure: _____

In the event that deep suctioning is needed, NWSRA considers this procedure as too invasive for NWSRA staff. If a nurse is available they can perform deep suctioning with materials provided. If a nurse is unavailable/unable to perform the deep suctioning, the parent/guardian will be called. If the parent/guardian is unreachable EMS will be called.

OSTOSTOMY BAG:

INHALER INFORMATION:

OXYGEN INFORMATION:

TEMPERATURE SENSITIVITY INFORMATION:

SHUNT INFORMATION:

ADDITIONAL MEDICAL CONDITIONS AND NEEDS THAT NWSRA SHOULD BE AWARE OF:

MEDICAL CONDITION/NEED	ADDITIONAL INFORMATION

I, _____ give permission for _____ to receive the above treatment(s) as directed by the physician. I will provide all supplies needed to provide the treatment. I will notify NWSRA in writing of any changes in the treatment. I understand that an NWSRA staff will assist in the above treatment.

WAIVER AND RELEASE OF ALL CLAIMS

I voluntarily agree to assume the full risk of any and all injuries, damages, or loss, regardless of severity, that the participant may sustain as a result of administered above treatment to the participant. I further agree to waive and relinquish all claims I or the participant may have (or may accrue to the participant) as a result of failing to or negligent administered above treatment to the participant against NWSRA, including it officials, employees, agents and volunteers. I do hereby fully release and forever discharge NWSRA from any and all claims for injuries, damages, or loss the participant may have or which may accrue, and arising out of, connected with, or in any way associated with the dispensing or administration of medication.

SIGNATURE OF PARENT/GUARDIAN: _____ DATE: _____

PRINTED NAME OF PARENT/GUARDIAN: _____