

## NWSRA FY 2023 Budget Timeline

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Welcome to budget time! This year's budget process is going to be a little different! **Here is the budget timeline for 2023:**

Date	Task
<b>Thursday, September 8</b>	Budget Kick-off meeting
<b>Friday, September 9</b>	GL Codes Updated Budget Timeline Updated
<b>Friday, September 9</b>	Budget Worksheets Updated
<b>Monday, September 12</b>	Start Working Budget Worksheets
<b>Monday, September 26 (due Tuesday, October 4)</b>	Send out Health and Merit Survey to Board
<b>Wednesday, September 28</b>	PDRMA Health Council
<b>Friday, September 30</b>	Review Capital Replacement plan.
<b>October 6 - 7</b>	Superintendents set one-on-one meetings with Finance
<b>Tuesday, October 4</b>	Develop Personnel Committee Agenda
<b>Wednesday, October 5</b>	Personnel Agenda to Committee
<b>Wednesday, October 5</b>	Personnel Packet Information finalized and emailed
<b>Monday, October 10</b>	Wish-list items and list of items to "purchase ahead" in current year due to Darleen.
<b>Monday, October 10</b>	Budget Worksheets are due
<b>Tuesday, October 11</b>	Draft #1 of the Budget Grid created
<b>Wednesday, October 12</b>	Personnel Committee Mtg.
<b>Thursday, October 13</b>	Budget Lock-In Prep Official Budget Book Created
<b>Monday, October 17</b>	Budget Lock-In Banquet Room 9:00 – 6:00 pm
<b>Thursday, October 20</b>	Finalize Proposed Budget
<b>Friday, October 21</b>	Finance Committee Budget Packets created and emailed
<b>Friday, October 28</b>	Finance Committee Meeting
<b>Wednesday, November 2</b>	PDRMA Property/Casualty Council
<b>Tuesday, November 8</b>	NWSRA Budget Packet Created for Board meeting
<b>Wednesday, November 9</b>	NWSRA Budget Packet emailed
<b>Wednesday, November 16</b>	Proposed Budget presented to the Board at the meeting
<b>Wednesday, December 7</b>	Budget Approved