

The Governance, Policy, and Procedure Review Task Force Planning Meeting

February 24, 2023

Christina Ferraro, Jan Buchs and Tracey Crawford

1. ***Why do we need to address the question, “What is an SRA?”*** – TC – need to have the history written for the future Directors. Need to form an understanding on what and why SRA’s are in existence. CF – good to understand how the SRA and Park Districts exist through MOA’s and Policy. JB – have to ensure that the understanding of SRA’s to ensure that the cooperative does not jeopardize 1881. We have to ensure that the districts understand that you cannot levy the funds unless you are a member of an SRA. Need to clarify what the Park District authority is. Need to ensure that Park Districts understand that the fee structure for SRA’s is based on what the Park Districts charge. Can NOT be based on what the actual fees are for a program. SRA’s are based on cash AND accrual. We can not run on cash or accrual. JB – come up with a statement explaining why this needs to be done. Might need something written in the Park District Code regarding SRA’s. Or is it a whole separate code? What is and SRA? What is the authority of the SRA? What is the governance of the SRA? Does the SRA answer the decennial committee (Government Efficiency Committee)? JB – will send the decennial committee information to TC
2. ***Who should be involved in this discussion?*** There are 37 SRA’s in Illinois, who should represent them? Should PDRMA (and other risk management agencies, such as I Parks, MRMA be involved?) Should IAPD be involved? Others? TC – attorney’s need to be involved as well as PDRMA and IAPD. Also need to include Sandy Gbur, Jane Hotchkinson, Heidi Katz and John McGovern. TC – do panels with “the experts”, Legal, and stakeholders.
3. ***What is and SRA? What is the authority of the SRA? What is the governance of the SRA? Does the SRA answer the decennial committee (Government Efficiency Committee)?*** Ask the experts what documents they feel may be needed to support these questions. JB – will investigate her historical documents. TC – will look into her documents as well.
4. ***What information do we need to provide for the legal minds to identify the recommended best practices that an SRA should follow?*** Is this the SRA Code Book/Pamphlet we are looking for that can then lead to the NWSRA updating of policies and procedures, governance, and guidelines?

Action Steps

- Crafting the defining statement for the SRA – What is the Governance and Purpose of an SRA? Why are we addressing the question of the Governance and Purpose of an SRA?
- Get purpose statement and present an update to the Board at the March 15.
- Will meet again end of March beginning of April to discuss next steps.