	FY 202	1 NWSRA 4th Qu	arter Budget Wo	rksheet (Cash Ba	asis with Accrual	Adjustments)	
Line Item#	Description	FY 2021 Budget	Jan - Dec 2021	Accrual Adjustments	Total after Adjustments	% Change from Budget	Explanation
Income							This line item is the MDAA contributions from each Member District. Only one Member District payment due in the 4th quarter of the year has not been paid.
310000	Member District Assessments	4,320,307.35	4,177,310.47			96.7%	This line item encompasses revenue collected for all NWSRA programs. Program fee income is on target as budgeted.
320000	Program Fees	292,362.56	298,071.97			102.0%	
							This line item includes all pick up and drop off transportation fees collected for door to door services provided from and to a participants home.
321000	Transportation - Door to Door	1,227.80	2,894.00			235.7%	This line item includes all pick up and drop off
321100	Transportation - Pick up Points	10,793.00	7,867.50			72.9%	This limit lettin includes an pick up and urop on transportation fees collected for services provided from and to a designated pick up and drop off location. The revenue that comes into the agency for Pcard rebate
340000	Non-Program Revenue	158,458.20	133,075.48			84.0%	checks, speaker honorariums, and other Collaborative reimbursement money. Reimbursment for collabrative expenses where reinstated in September. This line item is designated for the SLSF Grants funds
							Inis line item is designated for the 2LS- vraints funds for transportation, lighten athletes, scholarships, inclusion and general program support. SLSF Grant Contributions is on target as budgeted
350000	SLSF Grant Contributions	260,000.00	234,000.00			90.0%	This line item represents the sale of equipment, furniture
360000	Sale of Fixed Assets	500.00	1,457.00			291.4%	or vehicles.
370000	Interest	12,175.11	563.36			4.6%	This line item includes interest earned on the operating and investment accounts. This line item is way below budget due to extremely low interest rates. And, it's a negative because actual interest received was well below the accrued interest shown on PFM's monthly statement.
0.0000	microsci .	12,110.11	550.50			1.570	This line item includes donations meant to go to SLSF via the NWSRA registration form, booster club and any other donation to SLSF through NWSRA. This line is \$0, because donated revenue of \$1,451.50 was transferred to
380000	Revenue SLSF	150.00	0.00			0.0%	SLSF for fiscal year end. This line item includes the transfer of any Capital or Reserve account funds used to pay for dedicated projects.
385000	Reserve Transfer Total Income	269,612.46 5,325,586.48	0.00 4,855,239.78	0.00	4,855,239.78	0.0% 91.2%	
Administration							
							This line item is used for professional fees including HR Source membership, Comprehensive Salary Survey. This line is low due to not having to pay HR source for additional work on Salary Survey.
421002	Professional Fees	4,475.00	1,320.00			29.5%	This line item includes all the legal fees for the agency. This line is low due to not needing large legal fees so far in
	Legal Fees	6,650.00	2,295.00			34.5%	2021 This line item is for any additional professional fee or service that has not been allocated. Line low due to not completing retention shredding for 2021.
421004	Miscellaneous	1,230.00	325.45			26.5%	This line item includes expenses for lock smith , keys, office furniture, supplies and misc., office needs. Due to the vast number of new staff hired over the past few months, an increase of supplies were needed, including name badges. Our Accounting Manager also needed to place an additional order for checks in 2021, which was an unbudgeded expense
421100	Office Supplies	3,790.00	11,030.41			291.0%	of almost \$700. This line item includes all fees associated with credit card processing and banking fees. This line item is on
421150	Credit Card & Bank Fees	11,772.00	11,634.25			98.8%	target as budgeted. This line item includes all postage expenses and the rental of the postage machine. Due to COVID, items which
421200	Postage	7,100.00	6,898.94			97.2%	where normally printed and mailed, were sent electronically leading to the slight decrease in postage being used.
							This line item includes the agency phone serve, the director internet and all of the staff phone expenses. Slightly lower in 3rd quarter due to some yearly expenses not yet purchased. In addition, we budgeted for phone maintenance/support outside of our phone contract which has not been utilized.
421300	Telephone/Fax	21,257.00	20,453.29			96.2%	This line item includes all conferences, workshops, webinars and professional development training for staff.
421400	Conference/Education	30,914.00	29,960.28			96.9%	This line item includes all of the membership costs for
							This line item includes all of the membership costs for staff to join state, local and national professional associations, as well as certification exam reimbursement fees, renewal fees and the CDL reimbursement and renewals. This line item is low due to not haveing as many CDL certifications as planned and IPRA memberships being completed in the 4th quarter.
421500	Memberships/Certifications	21,743.00	18,678.05			85.9%	This line item includes the health insurance for the full time employees. This line item is under due to the loss and FT employees early in the year and not hiring new FT until
421600	Health Insurance	545,710.75	364,519.78			66.8%	late in the 3rd quarter. This line item includes all expenses for services from the Rolling Meadows Park District, internet, natural gas and electric and cleaning supplies for the offices.
421700	Maintenance/Utilities	51,527.42	56,661.50			110.0%	This line item includes the rental fees for the NWSRA office condo space, RMCC, HPCC, MPCC, WCC, BGCC
421800	Rent	150,186.00	150,186.00			100.0%	rent. Expenses are on target as budgeted. This line item includes computer services and repairs, software, hardware, framework support, website and
	Computers	162,544.63	187,999.74		001555	115.7%	Database enhancements.
Program	Subtotal Administration Expense	1,018,899.80	861,962.69	0.00	861,962.69	84.6%	

							This line item has expenses allocated for Member District rentals, NSSEO facility rentals, School District rentals and SRA rentals for tournaments and Church space
							rentals. Rental Municipal is under budget for the 3rd quarter due to Park District's allowing use of gyms therefore not needing to rent school
							gymnasiums for athletics. There hasn't been any in-person Leisure Education programs in 2021 therefore that money that was budgeted hasn't been spent.
422100	Rental Municipal	30,674.00	13,708.00			44.7%	This line item includes expenses used at commercial facilities in the community.
							neomico in the community.
422200	Commercial Expense	34,271.68	34,816.37			101.6%	
							This line item includes expenses for new programming endeavors. This line currently holds expenses for virtual program supplies. Program Program is under the projected budget for 3rd quarters.
							Development is under the projected budget for 3rd quarter due to not needing many supplies for virtual programs and not adding new program ideas to the brochure until 2022 due to low registrations.
422300	Program Development	9,672.50	3,006.12			31.1%	
							supplies, staff recognition and incentives and any misc., items needed to support programs and staff. Program Supplies are over budget for the 3rd quarter due to
422400	Program Supplies	69,810.29	129,263.60			185.2%	Athletics needing to spend a restricted 2020 donation from SLSF. Once the October and December transfers are received, this line item will be on target.
							This line item includes expenses for transportation services for summer day camp and leisure education programs.
422500	Commercial Transportation	0.00	0.00			0.0%	Commercial Transportation is right on target due to not utilizing commercial transportation for Day Camp 2021
	Mileage	8,000.00	7,343.48			91.8%	This line item is designated for staff mileage reimbursement. Below budget, did not restart until October 2021.
							This line item includes vehicle service fees and maintenance fees. Line item is over due to theft of 2 catalytic converters and deciding to add protection coverage
422700	Transportation Maintenance	62,154.08	118,149.30			190.1%	to the entire fleet, a couple vehicle accidents and working to get all buses in prime working condition. This line item includes the expenses for the gasoline for
							the NWSRA fleet, tolls and parking. Line Item low due not starting transportation for general programs as planned due to Covid restrictions.
422800	Transportation Gas/Tolls	42,711.00	36,760.21			86.1%	
							printer supplies, paper and other printed materials for PR and Marketing. Paper which comes out of this budget line
422900	Printing	15,150.00	17,433.88			115.1%	This line item includes expenses that are for awards/recognition, ads, online advertisements,
							recruitment and outreach. This amount is significantly lower due to COVID, primarily the budget lines for awards/recognitions, and general ads which were paused.
423100	Public Awareness	27,693.40	22,617.54			81.7%	
Salary	Subtotal Program Expense	300,136.95	383,098.50	0.00	383,098.50	127.6%	
- Calai y							This line includes salary expenses for full time
	Full Time Salary	2,141,784.79	1,974,346.43			92.2%	employees. This line item is low due to not having all FT positions filled in 3rd quarter.
	Full Time Salary	2,141,784.79	1,974,346.43			92.2%	employees. This line item is low due to not having all FT positions filled in 3rd quarter. This line item includes the wages for all hourly part time employees. Part Time salary for 3rd quarter is over budget due to
424100	Full Time Salary Part Time Salary	2,141,784.79	1,974,346.43 313,516.53			92.2%	employees. This line item is low due to not having all FT positions field in 47 quarter. This line item includes the wages for all hourly part time employees. Part I mis say for 3rd quarter is over hudget due to Part I mis say for 3rd quarter is over hudget due to competitively notes in order to recruit for more staff competitively.
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424100 424200							employees. This line item is low due to not having all FT positions field in 47 quarter. This line item includes the wages for all hourly part time employees. This line item includes the wages for all hourly part time employees. The state of the processed hourly rates in order to recruit for more staff competitive time includes the expenses for new hire reporting. TLD processing, quarterly, W-2 process, FSA processing and check processing. This line item is to woo charges for Direct Disposa.
424100 424200	Part Time Salary Payroll Processing	293,430.97	313,516.53			106.8%	employees. This line item is low due to not having all FT positions field in 47 quarter. This line item includes the wages for all hourly part time employees. Part I me salary for 3rd quarter is over budget due to increased hourly rates in order to recruit for more staff competitively. This line item includes the expenses for new hire reporting. II O processing, quarterly, W. 2 process, FSA processing and check processing. This line item is low due to FSA fees no lab because of loss of FT staff and No charges for Direct Deposit.
424100 424200 424300	Part Time Salary	293,430.97	313,516.53			106.8%	employees. This line item is low due to not having all FT positions field in 47 quarter. This line item includes the wages for all hourly part time employees. Part I time say for 6rd quarter is over hudget due to Part I time say for 6rd quarter is over hudget due to Part I time say for 6rd quarter is over hudget due to Part I time say for 6rd quarter for more staff competitived. This line tem includes the expenses for new hire reporting, TL Dy processing, quarterly, W-2 process, FSA processing and check processing. This line tem is tow due to FSA flees not put because of loss of T staff and by charges for Direct Depost. This line I tem includes all independent contracted payments. This line I tem includes of I todget due to Leisure Ed programs being virtual for the 2020/2021 school year.
424100 424200 424300 424400	Part Time Salary Payroll Processing Independent Contractors (not	293,430.97 12,850.00	313,516.53 1,887.88	0.00	2,323,701.58	106.8%	employees. This line item is low due to not having all FT posterior field or 3rd quarter. This line item includes the wages for all hourly part time employees. Part Time salary for 3rd quarter is over budget due to increased hourly rates in order to recurt for more staff competitively. This line item includes the expenses for new hre reporting, TLO processing, quarterly, W-2 process, FSA processing, TLO processing, quarterly, W-2 process, FSA processing and check processing. This line item includes to the SSA fees not paid because of loss of FT staff and No charges for Direct Disposit. This line item includes all independent contracted programs that the issee are a unesh budget due to Leisure Ed programs being virtual for the 2020/2021 school year, therefore the money that was budgeted has not been spent. This line item is for the Executive Directors car allowance. Expenses are on target as budgeted.
424100 424200 424300 424400	Part Time Salary Payroll Processing Independent Contractors (not Salaries) Car Allowance	293,430.97 12,850.00 45,012.40 7,800.00	313,516.53 1,887.88 26,150.74 7,800.00	0.00	2,323,701.58	106.8% 14.7% 58.1%	employees. This line item is low due to not having all FT posterior falled in 47 quarter. This line item includes the wages for all hourly part time employees. Part Time salary for 3rd quarter is over budget due to increased hourly rates in order to recurl for more staff competitively. This line item includes the expenses for new hire reporting, TLO processing, quarterly, W-2 process, FSA processing and check processing. This line item is low due to FSA fees not paid because of loss of FT staff and No charges for Direct Deposit. This line item includes all independent contracted payments. This less term is under budget due to Lieuture Ed programs being virtual for the 2020/2021 school year, therefore the money that was budgeted has not been spent. This line item is for the Executive Directors car allowance. Expenses are on target as budgeted.
424100 424200 424300 424400 424500 Liability	Part Time Salary Payroll Processing Independent Contractors (not Salaries) Car Allowance Subtotal Salary Expense	293,430.97 12,850.00 45,012.40 7,800.00 2,500,878.16	313,516.53 1,887.88 26,150.74 7,800.00 2,323,701.58	0.00	2,323,701.58	106.8% 14.7% 58.1% 100.0% 92.9%	employees. This line item is low due to not having all FT positions filled in 3rd quarter. This line item includes the wages for all hourly part time properties. The properties of the properties of the properties of the properties. The properties of the properties of the properties of the properties of the properties. The properties of the properties
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424100 424200 424300 424400 424500 Liability 441000 442100 442200 Inclusion/Capital	Part Time Salary Payroll Processing Independent Contractors (not Salaries) Car Allowance Subtotal Salary Expense Liability Audit FICA IMRF Subtotal Liability Expenses	293,430.97 12,850.00 45,012.40 7,800.00 2,500,878.16 124,807.26 6,625.00 215,421.88 193,052.25 539,906.39	313,516.53 1,887.88 26,150.74 7,800.00 2,323,701.58 72,723.88 9,050.00 194,112.29 223,153.52 499,039.69			106.8% 14.7% 58.1% 100.0% 92.9% 58.3% 136.6% 90.1% 115.8% 92.4%	employees. This line item is low due to not having all FT posterior falled in 4rd quarter. This line item includes the wages for all hourly part time employees. Part Time salary for 3rd quarter is over budget due to increased hourly rease in order to recurlt for more staff competitively. This line item includes the expenses for new hre reporting, TLO processing, quarterly, W-2 process, TRA for the processing and check processing. This line item includes all independent contracted parameters for Direct Deposit. This line item includes all independent contracted parameters are seen to see the processing and check processing. This line item includes all independent contracted parameters for Direct Deposit. This line item includes all independent contracted parameters are seen as unene budget due to Leisure Ed programs being virtual for the 2020/2021 school year, therefore the money that was budgeted has not been spert. This line item is for the Executive Directors car allowance. Expenses are on target as budgeted. This line item includes expenses for property, liability, workers compensation, employment and pollution, unemployment insurance, background checks, safety incentives, physicals and drug screenings. This line is low themptoyment Expenses. This line item includes expenses for FICA for all NWSRA staff. This line item includes expenses for employer expenses for IMRF. This line item includes expenses for employer expenses for IMRF. This line item includes expenses for employer expenses for IMRF.
424100 424200 424300 424400 424500 Liability 441000 442100 442200 Inclusion/Capital	Part Time Salary Payroll Processing Independent Contractors (not Salaries) Car Allowance Subtotal Salary Expense Liability Audit FICA	293,430.97 12,850.00 45,012.40 7,800.00 2,500,878.16 124,807.26 6,625.00 215,421.88	313,516.53 1,887.88 26,150.74 7,800.00 2,323,701.58 72,723.88 9,050.00 194,112.29 223,153.52			106.8% 14.7% 58.1% 100.0% 92.9% 58.3% 136.6%	employees. This line item is low due to not having all FT posterior falled in 3rd quarter. This line item includes the wages for all hourly part time employees. Part Time salary for 3rd quarter is over budget due to excessed hourly rates in order to recurl for more staff competitively. This line item includes the expenses for new hire reporting, TLO processing, quarterly, W-2 process, FSA processing and check processing. This line item is low due to FSA fees not paid because of loss of FT staff and No charges for Direct Deposit. This line item includes all independent contracted payments. This line item is low due to FSA fees not paid because of loss of FT staff and No charges for Direct Deposit. This line item includes all independent contracted payments. The line item is under budget due to Leisure Ed programs being virtual for the 2020/2021 school year, therefore the money that was budgeted has not been spent. This line item is for the Executive Directors car allowance. Expenses are on target as budgeted. This line item includes expenses for property, liability, workers compensation, employment and pollution, the complex of the property o
424100 424200 424300 424400 424500 Liability 441000 442100 442200 Inclusion/Capital	Part Time Salary Payroll Processing Independent Contractors (not Salaries) Car Allowance Subtotal Salary Expense Liability Audit FICA IMRF Subtotal Liability Expenses	293,430.97 12,850.00 45,012.40 7,800.00 2,500,878.16 124,807.26 6,625.00 215,421.88 193,052.25 539,906.39	313,516.53 1,887.88 26,150.74 7,800.00 2,323,701.58 72,723.88 9,050.00 194,112.29 223,153.52 499,039.69	0.00	499,039.69	106.8% 14.7% 58.1% 100.0% 92.9% 58.3% 136.6% 90.1% 47.1% 80.7%	employees. This line item is low due to not having all FT posterior field or 3rd quarter. This line item includes the wages for all hourly part time employees. Part Time salary for 3rd quarter is over budget due to increased hourly rate in order to recruit for more staff competitively. This line item includes the expenses for new hre reporting, TLO processing, quarterly, W-2 process, SA processing, TLO processing, TLO processing, TLO processing, the processing of the p
424100 424200 424300 424400 424500 Liability 441000 442100 442200 Inclusion/Capital	Part Time Salary Payroll Processing Independent Contractors (not Salaries) Car Allowance Subtotal Salary Expense Liability Audit FICA IMRE Subtotal Liability Expenses	293,430.97 12,850.00 45,012.40 7,800.00 2,500,878.16 124,807.26 6,625.00 215,421.88 193,052.25 539,906.39	313,516.53 1,887.88 26,150.74 7,800.00 2,323,701.58 72,723.88 9,050.00 194,112.29 223,153.52 499,039.69		499,039.69	106.8% 14.7% 58.1% 100.0% 92.9% 58.3% 136.6% 90.1% 47.1%	employees. This line item is low due to not having all FT posterior falled in 3rd quarter. This line item includes the wages for all hourly part time employees. Part Time salary for 3rd quarter is over budget due to excessed hourly rates in order to recurl for more staff competitively. This line item includes the expenses for new hire reporting, TLO processing, quarterly, W-2 process, FSA processing and check processing. This line item is low due to FSA fees not paid because of loss of FT staff and No charges for Direct Deposit. This line item includes all independent contracted payments. This line item is low due to FSA fees not paid because of loss of FT staff and No charges for Direct Deposit. This line item includes all independent contracted payments. The line item is under budget due to Leisure Ed programs being virtual for the 2020/2021 school year, therefore the money that was budgeted has not been spent. This line item is for the Executive Directors car allowance. Expenses are on target as budgeted. This line item includes expenses for property, liability, workers compensation, employment and pollution, the complex of the property o
424100 424200 424300 424400 424500 Liability 441000 442100 442200 Inclusion/Capital 450000 Sul	Part Time Salary Payroll Processing Independent Contractors (not Salaries) Car Allowance Subtotal Salary Expense Liability Audit FICA IMRF Subtotal Liability Expenses Inclusion Capital Expenses total Inclusion/Capital Expenses	293,430.97 12,850.00 45,012.40 7,800.00 2,500,878.16 124,807.26 6,625.00 215,421.88 193,052.25 539,906.39 467,264.00 292,402.96 759,666.96	313,516.53 1,887.88 26,150.74 7,800.00 2,323,701.58 72,723.88 9,050.00 194,112.29 223,153.52 499,039.69 220,003.46	0.00	499,039.69 455,987.25	106.8% 14.7% 58.1% 100.0% 92.9% 136.6% 90.1% 47.1% 80.7% 60.0%	employees. This line item is low due to not having all FT posterior falled in 3rd quarter. This line item includes the wages for all hourly part time employees. Part Time salary for 3rd quarter is over budget due to excessed hourly rates in order to recurl for more staff competitively. This line item includes the expenses for new hire reporting, TLO processing, quarterly, W-2 process, FSA processing and check processing. This line item is low due to FSA fees not paid because of loss of FT staff and No charges for Direct Deposit. This line item includes all independent contracted payments. This line item is low due to FSA fees not paid because of loss of FT staff and No charges for Direct Deposit. This line item includes all independent contracted payments. The line item is under budget due to Leisure Ed programs being virtual for the 2020/2021 school year, therefore the money that was budgeted has not been spent. This line item is for the Executive Directors car allowance. Expenses are on target as budgeted. This line item includes expenses for property, liability, workers compensation, employment and pollution, the complex of the property o