



*We exist to provide outstanding opportunities through recreation for children and adults with disabilities.*

**July 24, 2024  
10:30 a.m., Regular Board Meeting  
Park Central Conference Room  
Rolling Meadows, IL**

## **Agenda**

- I. Call to Order  
Roll Call
- II. Introduction of Guests
  - A. Cassidy Henry – Collab Coordinator
  - B. Caitlin Cron – Recreation Specialist
- III. Public Comment
- IV. Approval of Agenda
- V. Approval of Consent Agenda
  - A. Approval of Minutes - May 22, 2024
  - B. NWSRA Financial Reports through June 30, 2024
    1. Income Statements with Budget vs. Actual – (start of each month highlighted in yellow)
    2. Balance Sheets - (start of each month highlighted in yellow)
    3. Organizational Cash Position
  - C. Warrant:
    1. Jan 2024 - \$583,347.79
    2. February 2024 \$430,527.81
    3. May 2024 - \$748,915.55
    4. June 2024 - \$562,840.10
  - D. ADA Compliance Projects
    1. Mt. Prospect Park District - \$19,826.51
      - a. Rec Plex Studio 201 - Routes and Services
- VI. Correspondence
  - A. Written
  - B. Oral
- VII. Staff Reports
  - a. Program/Outreach Report – Oral Report
  - b. Marketing and P/R Report
  - c. SLSF Report
  - d. Human Resources Report
  - e. Finance Report – 1<sup>st</sup> & 2<sup>nd</sup> Quarterly Financial Report
  - f. 2<sup>nd</sup> Quarter Goals/Director Work Plan Update
- VIII. Old Business

*An extension of the local park districts serving*

Arlington Heights • Bartlett • Buffalo Grove • Elk Grove • Hanover Park • Hoffman Estates • Inverness • Mount Prospect  
Palatine • Prospect Heights • River Trails • Rolling Meadows • Salt Creek • Schaumburg • South Barrington • Streamwood • Wheeling

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- A. Wheeling Greenhouse – Oral Update
- B. NWSRA Audit Acceptance FY2023
- C. Paid Leave for All Workers Policy
- D. Paycheck Advancement Policy
- E. Other

IX. New Business

- A. Member District Annual Assessment Packet
  - 1. Memo
  - 2. Current Budget Year 2024 MDAA Chart
  - 3. NWSRA Proposed 2025 MDAA:
    - a. Option A at 2%
      - i. EAV Change Comparison
      - ii. Population Changes Comparison
      - iii. Assessment History
      - iv. NWSRA 2025 Special Recreation Fund Recommendations
      - v. Sample Resolution
    - b. Option B at 2.5%
      - i. EAV Change Comparison
      - ii. Population Change Comparison
      - iii. Assessment History
      - iv. NWSRA 2025 Special Recreation Fund Recommendations
      - v. Sample Resolution
- B. Printer/Copier RFQ Approval
- C. Mission Square Benefit Addition Resolution 2024-2
- D. Other

X. Information/Action Items

- A. Personnel Committee:
  - 1. Minutes, June 2024
  - 2. Personnel Committee Recommendations
  - 3. Proposed Salary Ranges
  - 4. FLSA Scenarios
- B. Other

XI. Closed Session

- A. NONE

XII. Action as a result of Closed Session

- A. NONE

XIII. Adjournment



- **Teamwork:** Support each other and work together
- **Respect:** Be open, honest and kind
- **Enthusiasm:** Exceed expectations
- **Collaboration:** Combine resources to achieve common goals
- **Communication:** Listen, share and adapt



To be a leading force, creating greater options that enrich the life experience of the participants, families and communities we serve