

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF
NORTHWEST SPECIAL RECREATION ASSOCIATION
HELD AT PARK CENTRAL;
3000 CENTRAL ROAD, ROLLING MEADOWS, IL
ON THE 11th OF DECEMBER, 2025, at 10:30 am**

Vice Chairman Jarog called the meeting to order at 10:32 a.m.

Administrative Coordinator Olson took roll call. The following members of the Board were present: Jason Meyers, Arlington Heights Park District; Kevin Romejko, Barlett Park District; Erika Strojinc, Buffalo Grove Park District; Ben Curcio, Elk Grove Park District; Jim Jarog, Mount Prospect Park District; Ben Rea, Palatine Park District; Christina Ferraro, Prospect Heights Park District; Patti Mitchell, River Trails; Nick Troy, Rolling Meadows Park District; Diane Hilgers, Salt Creek Park District; Tony LaFrenere, Schaumburg Park District; Jay Morgan, South Barrington Park District; Jeff Janda, Streamwood Park District

Absent: Steve Bessette, Craig Talsma, Robert Dowling, and Jan Buchs

Also present: Andrea Griffin, Executive Director; Rachel Hubsch, Superintendent of Recreation; Tom Draper, Superintendent of Communications and Technology; Sara Carey, Manager of Human Resources; Nick Eckelberry, Manager of Finance; Danielle Olson, Administrative Coordinator and Kaila Robinson, Manager of Collaborative Services

Approval of Agenda

Vice Chairman Jarog asked for a motion to approve the agenda dated December 11, 2025. Director Janda made the motion and Director LaFrenere seconded the motion to approve the agenda. Upon voice vote, the motion was carried.

Introduction of Guests

Andrea Griffin introduced Kaila Robinson.

Public Comment

None

Approval of Consent Agenda

Vice Chairman Jarog called for a motion to approve the Consent Agenda of December 11, 2025. Director LaFrenere made the motion and Director Romejko seconded the motion to approve the Consent Agenda. Upon roll being called the vote was as follows:

AYA: Jason Meyers, Kevin Romejko, Erika Strojinc, Ben Curcio, Jim Jarog, Ben Rea, Christina Ferraro, Patti Mitchell, Nick Troy, Diane Hilgers, Tony LaFrenere, Jay Morgan, and Jeff Janda

NAY: None

The motion carried.

Correspondence

Director Griffin shared written correspondence from Inverness. Communicating that their limited work hours prevent them from attending events, but they monitor and appreciate all the fine work being done by NWSRA.

Staff Reports

Directors Report

Director Griffin outlined the SLSF board member process for NWSRA board of directors to serve on the SLSF board. Two seats are designated for NWSRA directors to be nominated for a 2-year term. The SLSF board of directors meets 4 times a year. Director Hilgers and Director Rea volunteered to serve on the SLSF board of directors for 2026 and 2027.

Old Business

Day Program Presentation Follow Up

Superintendent Hubsch shared updated handouts with the board of directors outlining the budget comparison, out of district rates, and staffing structure for Day Programming. Director Griffin and Manager Carey reviewed part-time staff benefits currently being offered by NWSRA. Manager Carey provided a summary of current benefits, potential of future benefits for part-time staff and opened discussion to compare benefits to those currently being provided by member park districts. Schaumburg Park District offers health benefits to the part-time employee only. Director Troy inquired about updates being made to policy manuals when part-time staff benefits are being offered. Director LaFrenere shared that updates will need to be made to the policy manual outlining part-time staff health benefits. Salt Creek Park District currently offers health benefits to the part-time employee only when working 30 hours. Streamwood Park District offers part-time employee only HMO. Arlington Heights Park District offers part-time employees to select any plan with a spousal surcharge if the spouse is eligible for insurance elsewhere.

New Business

None

Information/Action Items

Accident/Incident Summary

Manager Carey shared a 3-year comparison on accident and incident reports regarding NWSRA vehicles, participants, and employees.

IT Service Provider Contract

Superintendent Draper provided an overview of the current IT service provider contract with Sterling Network Integration (SNI). Superintendent Draper asked for a motion to approve the SNI contract as presented beginning January 1, 2026 through December 31, 2026. Director Romejko made the motion and Director Janda seconded the motion to approve the SNI IT service provider contract for 2026. Upon roll being called the vote was as follows:


AYA: Jason Meyers, Kevin Romejko, Erika Strojinc, Ben Curcio, Jim Jarog, Ben Rea, Christina Ferraro, Patti Mitchell, Nick Troy, Diane Hilgers, Tony LaFrenere, Jay Morgan, and Jeff Janda

NAY: None

The motion carried.

Adjournment

After no further business, Vice Chairman Jarog called for a motion to adjourn. Director LaFrenere made the motion and Director Janda seconded the motion to adjourn the December 11, 2025 NWSRA Board of Directors meeting at 11:15 a.m. Upon voice vote the meeting was adjourned.

Secretary:  _____

Date: 1/21/2026