



*We exist to provide outstanding opportunities through recreation for children and adults with disabilities.*

**July 28, 2021  
10:30 a.m., Regular Board Meeting  
Park Central Conference Room  
Rolling Meadows, IL**

## **Agenda**

- I. Call to Order  
Roll Call
  
- II. Introduction of Guests
  - A. Tony DiVittorio - Clearbrook
  - B. Sheila Lullo - Clearbrook
  
- III. Public Comment
  
- IV. Approval of Agenda
  
- V. Approval of Consent Agenda – Pages 3-54
  - A. Approval of Minutes - May 26, 2021
  - B. NWSRA Financial Reports – May 31 & June 30, 2021
    - 1. PFM Account Statement
    - 2. NWSRA & SLSF Organizational Cash Overview
    - 3. NWSRA Budget vs. Actual
    - 4. SLSF Budget vs. Actual
    - 5. NWSRA Balance Sheets
    - 6. SLSF Balance Sheets
    - 7. Benjamin F Edwards Account Statement
  - C. Warrant:
    - 1. #6 dated June 30, 2021 - \$ 223,158.63
    - 2. #7 dated July 28, 2021- \$ 84,228.10
  - D. Bi-Weekly Payroll:
    - 1. Pay Period Ending – 5/21/21 \$ 73,585.82
    - 2. Pay Period Ending – 6/04/21 \$ 88,640.41
    - 3. Pay Period Ending – 6/18/21 \$ 113,921.33
    - 4. Pay Period Ending – 7/02/21 \$ 144,349.51
    - 5. Pay Period Ending – 7/12/21 \$ 443.25
    - 6. Pay Period Ending – 7/16/21 \$ 145,706.28
  - E. ADA Compliance Projects:
    - 1. Hoffman Estates Park District - \$99,675.40
      - a. Birch Park – Rec Facilities & Routes and Surfaces - \$99,675.40
    - 2. Mount Prospect Park District - \$22,050
      - a. Community Center Water Fountain - \$4,500
      - b. District Wide Mulch - \$17,550
    - 3. River Trails Park District - \$118,174
      - a. Woodland & Sycamore Trails Park – Routes & Surfaces - \$118,174
    - 4. South Barrington Park District – \$255,271

*An extension of the local park districts serving*

Arlington Heights • Bartlett • Buffalo Grove • Elk Grove • Hanover Park • Hoffman Estates • Inverness • Mount Prospect  
Palatine • Prospect Heights • River Trails • Rolling Meadows • Salt Creek • Schaumburg • South Barrington • Streamwood • Wheeling

- a. SB Tennis Club – Rec. Facilities & Routes and Surfaces - \$255,271
- 5. Wheeling Park District - \$255,372
  - a. Community Recreation Center – Plumbing, Recreation Facilities & Amenities and Routes and Surfaces - \$255,372

VI. Correspondence

- A. Written
- B. Oral

VII. Staff Reports – 55-65

- A. Program/Outreach Report
  - 1. Clearbrook Collaboration
- B. Marketing and P/R Report
- C. SLSF Report
- D. 2<sup>nd</sup> Quarter Financial Report
- E. 2<sup>nd</sup> Quarter Goals/Director Work Plan Update

VIII. Old Business –66-73

- A. NWSRA Project Updates
  - 1. Community Sensory Garden Open House – Oral Report
- B. NWSRA Programming Space 6 - Hoffman Estates – Oral Report
- C. Finance Task Force Update
  - 1. Minutes
  - 2. Capital Plan Approval
  - 3. Updated Fund Balance Policy Recommendations
- D. Other

IX. New Business – 74-83

- A. NWSRA New Projects
  - 1. Wheeling Sensory Room
- B. Member District Annual Assessment Packet
  - 1. Memo
  - 2. Current Budget Year 2020 MDAA Chart
  - 3. Preliminary 2022 MDAA Calculations
  - 4. Proposed 2022 MDAA (reflecting a freeze of EAV's and gross population numbers)
    - a. 0% MDAA
  - 5. Sample Resolution
- C. Other

X. Information/Action Items – 84-88

XI. Closed Session

XII. Action as a result of Closed Session

XIII. Adjournment



- Teamwork:** Support each other and work together
- Respect:** Be open, honest and kind
- Enthusiasm:** Exceed expectations
- Collaboration:** Combine resources to achieve common goals
- Communication:** Listen, share and adapt



To be a leading force, creating greater options that enrich the life experience of the participants, families and communities we serve