



We exist to provide outstanding opportunities through recreation for children and adults with disabilities.

**November 18, 2020
10:30 a.m. Regular Meeting
Via Zoom**

<https://us02web.zoom.us/j/81529752827>

Call In Number: 1-312-626-6799

Meeting ID: 815 2975 2827

AGENDA

- I. Call to Order
 - A. Roll Call

- II. Introduction of Guests:
 - A. Megan Quant – 5 Year Service Recognition
 - B. Katrina Weigand – 5 Year Service Recognition
 - C. Lauren Jevaney – 5 Year Service Recognition
 - D. Michelle Bins – PFM Investment Update

- III. Public Comment

- IV. Approval of Agenda

- V. Approval of Consent Agenda – Pages – 3-48
 - A. Approval of Minutes, September 23, 2020
 - B. NWSRA Financial Reports, October 31, 2020
 - 1. PFM Account Statement
 - 2. NWSRA & SLSF Organizational Cash Overview
 - 3. NWSRA Budget vs. Actual
 - 4. SLSF Budget vs. Actual
 - 5. NWSRA Balance Sheets
 - 6. SLSF Balance Sheets
 - 7. Benjamin F Edwards Account Statement
 - C. Warrant:
 - 1. #10 dated 10/31/20 - \$380,621.90
 - 2. #11 dated 11/18/20 - \$21,357.37
 - D. Bi-Weekly Payroll:
 - 1. 09/25/20 - \$77,716.27
 - 2. 10/09/20 - \$80,320.69
 - 3. 10/23/20 - \$77,782.86
 - 4. 11/06/20 - \$77,126.71
 - E. ADA Compliance Projects:
 - 1. Palatine Park District: \$294,962.11
 - a. Plum Grove Reservoir – Play Components, Walking, Play Routes - \$58,738
 - b. Palatine Stables – Routes and Surfaces - \$52,800
 - c. Hummingbird Park – Routes and Surfaces - \$23,309.49
 - d. Dutch Schultz Park – Routes and Surfaces - \$9,300
 - e. Community Center – Elevator - \$58,499
 - f. Birchwood South Park – Routes and Surfaces - \$43,461.44
 - g. Birchwood Park – Routes and Surfaces - \$42,854.18

An extension of the local park districts serving

Arlington Heights • Bartlett • Buffalo Grove • Elk Grove • Hanover Park • Hoffman Estates • Inverness • Mount Prospect
Palatine • Prospect Heights • River Trails • Rolling Meadows • Salt Creek • Schaumburg • South Barrington • Streamwood • Wheeling

2. Prospect Heights Park District: \$800
 - a. Gary Morava Recreation Center – Routes and Surfaces - \$800

- VI. Correspondence
 - A. Written
 - B. Oral

- VII. Staff Reports – Pages – 49-72
 - A. Program Report
 - B. Marketing and P/R Report
 - C. SLSF
 1. Holiday Luncheon Update
 - D. Directors Report – Oral
 1. Illinois OSHA Complaint No. 1678936
 2. OSHA Complaint No. 1678936 Response Letter

- VIII. Old Business – Pages 73-85
 - A. Health Survey Update
 - B. COVID Update
 - C. Park District Staff Member Benefits Usage/NWSRA Member District Staff Benefits
 1. Tax Ramifications of Member District Benefits – Oral
 - D. Other

- IX. New Business – Pages – 86-90
 - A. PFM – Investment Update – Michelle Bins
 - B. Surplus Ordinance O2020-3
 - C. Other

- X. Information/Action Items – Pages – 91-95
 - A. Personnel Committee Update
 1. Minutes
 2. Staff Updates
 3. Proposed Salary Ranges
 4. Part-Time Salary Ranges
 5. Proposed Health Insurance
 - B. Finance Committee Update
 1. Minutes
 2. PFM Investment Update
 3. Amended COVID 2020 Budget
 4. Proposed FY2021 Budget Documents
 5. Proposed Unaudited FY2020 Summary of Reserves and Investment Fund Review
 - C. IMRF Contribution Rate 2021
 - D. NWSRA 2021 Committees
 - E. 2021 Board Meeting Schedule
 - F. Other

- XI. Closed Session

- XII. Action as a result of Closed Session

- XIII. Adjournment



- **Teamwork:** Support each other and work together
- **Respect:** Be open, honest and kind
- **Enthusiasm:** Exceed expectations
- **Collaboration:** Combine resources to achieve common goals
- **Communication:** Listen, share and adapt



To be a leading force, creating greater options that enrich the life experience of the participants, families and communities we serve