

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF
NORTHWEST SPECIAL RECREATION ASSOCIATION
HELD AT PARK CENTRAL;
3000 CENTRAL ROAD, ROLLING MEADOWS, IL
ON THE 18th OF FEBRUARY, 2026, AT 10:00 AM**

Chairperson Janda called the meeting to order at 10:02 a.m.

Administrative Coordinator Olson took roll call. The following members of the Board were present: Carrie Fullerton, Arlington Heights Park District; Kevin Romejko, Bartlett Park District; Ben Curcio, Elk Grove Park District; Steve Bessette, Hanover Park Park District (virtually); Craig Talsma, Hoffman Estates Park District; Jim Jarog, Mount Prospect Park District; Ben Rea, Palatine Park District; Christina Ferraro, Prospect Heights Park District; Bret Fahnstrom, River Trails Park District; Nick Troy, Rolling Meadows Park District; Diane Hilgers, Salt Creek Park District; Tony LaFrener, Schaumburg Park District; Jeff Janda, Streamwood Park District

Absent: Erika Strojinc, Robert Dowling, Jay Morgan, Jan Buchs

Also present: Andrea Griffin, Executive Director; Rachel Hubsch, Superintendent of Recreation; Danielle Olson, Administrative Coordinator

Chairperson Janda asked for a motion to approve Director Bessette's virtual attendance. Director Talsma made the motion and Director Fahnstrom seconded the motion to approve Director Bessette's virtual attendance.

Introduction of Guests

None

Approval of Agenda

Chairperson Janda asked for a motion to approve the agenda dated February 18, 2026. Director Rea made the motion and Director LaFrener seconded the motion to approve the agenda. Upon voice vote, the motion was carried.

Public Comment

Chairperson Janda thanked the board and staff for the edible arrangement that was sent to him for his mother's passing.

Correspondence

Director Griffin shared an email from a current Pursuit family thanking NWSRA for all of their dedication and service throughout the years.

Staff Reports

None

Old Business

None

New Business

None

Information/Action Items

NWSRA & Clearbrook Collaborative Agreement

Director Griffin asked for a motion to approve the 5-month transition agreement between NWSRA and Clearbrook. Director Fullerton made the motion and Director LaFrenere seconded the motion to approve the 5-month transition agreement between NWSRA and Clearbrook. Chairperson Janda opened the floor for questions and discussion. Director Talsma discussed the updated budget for the adult day program and recommended waiting and reallocating, if needed once the transition agreement is complete before evaluating the budget status. Director Griffin reported that budget line items, including part-time staff, health insurance, FICA, and program revenue, will be affected due to the structure of the program. Director LaFrenere suggested discussing the updates with the auditors to ensure all information is presented in accordance with their preferences prior to completing next year's audit. Director Griffin stated that she would follow up with the auditors and provide an update to the Board by Friday. Director Romejko inquired about separating program specific line items to easily track and calculate profit loss. Director Griffin confirmed that those items will be tracked separately with regular reported updates to reflect accurate budget numbers during and after the transition period. Director Romejko asked for follow up on whether in district waitlisted individuals will have priority over those who are out of district. Director Griffin confirmed that out of district individuals who are currently enrolled in the program will be charged the out of district rate, and those in district waitlisted individuals will be given priority. Director Talsma reintroduced the discussion on aligning lease timelines for all programming spaces. Director Troy inquired about additional adult programming to supplement the high demand the agency is currently experiencing with an extensive waitlist for the day program. Director Griffin noted that it would be worth exploring, depending on future staff availability.

Upon roll being called the vote was as follows:

AYA: Carrie Fullerton, Kevin Romejko, Ben Curcio, Steve Bessette, Craig Talsma, Jim Jarog, Ben Rea, Christina Ferraro, Bret Fahnstrom, Nick Troy, Diane Hilgers, Tony LaFrenere and Jeff Janda

NAY: None

The motion carried.

Adjournment

After no further business, Chairperson Janda called for a motion to adjourn. Director Romejko made the motion and Director Jarog seconded the motion to adjourn the February 18, 2026 Special NWSRA Board of Directors meeting at 10:30 a.m. Upon voice vote the meeting was adjourned.

Secretary: 

Date: 3/18/2026