



*We exist to provide outstanding opportunities through recreation for children and adults with disabilities.*

Date: May 15, 2023  
 To: Sample District  
 From: Tracey Crawford, Executive Director  
 Re: Annual Information Update

Every year NWSRA sends an Annual Information Update Form to each Member District for the purpose of gathering the necessary information to calculate the Member District Annual Assessments (MDAA). During May 24, 2023, Board Meeting a new MDAA formula was voted on. This new formula will now include 3 segments for its calculation. They are as follows:

- 70% Equalized Assessed Value (EAV) based on the previous year’s EAV numbers.
- 20% Gross Population numbers based on the previous year’s audit.
- 10% Service costs based on the actual inclusion costs from the previous year.

For your reference, the graph below represents the information you verified for FY 2023.

	Previous Year 2022 (Tax Year 2020)
Park District	
Latest EAV	
Gross Population	
Fiscal Year Dates	
NWSRA Board Rep.	
Park District Levy Amount	

The graph below has the information we will use to calculate the MDAA for FY2024. We need you to verify/complete the portions highlighted in yellow.

	Current Year 2023 (Tax Year 2021)
Park District	
Cook County EAV Number	<b>VERIFY</b>
<b>Audited Gross Population</b>	<b>COMPLETE</b>
<b>Inclusion Actual Costs</b>	
Fiscal Year Dates	
NWSRA Board Rep.	
<b>Park District Levy Percentage</b>	<b>COMPLETE</b>

**Sample Park District will remain in Cycle III. Below are the available options for your MDAA payments for FY2024:**

**2 Payment Option:**

	<b>First Installment Due</b>	<b>Second Installment Due</b>
<b>Cycle III</b>	May (Invoiced in March)	November (Invoiced in September)

**4 Payment Option:**

	<b>First Installment Due</b>	<b>Second Installment Due</b>	<b>Third Installment Due</b>	<b>Fourth Installment Due</b>
<b>Cycle III</b>	May (Invoiced in March)	July (Invoiced in May)	November (Invoiced in September)	January (Invoiced in November)

Please select one of the payment options for 2024:

\_\_\_\_\_ **Sample Park District opts for the 2-installments payment plan.**

\_\_\_\_\_ **Sample Park District opts for the 4-installment payment plan.**

Please return to Jessica by July 7, 2023 at [jvasalos@nwsra.org](mailto:jvasalos@nwsra.org). If you have any questions, you can reach Jessica Vasalos, Administrative Manager at (847) 392-2848, Ext. 265.