NORTHWEST SPECIAL RECREATION ASSOCIATION

We exist to provide outstanding opportunities through recreation for children and adults with disabilities.

September 23, 2026
10:30 a.m. Regular Meeting
Park Central Board Room
3000 W. Central Road
Rolling Meadows, IL

AGENDA

I. Call to Order
   A. Roll Call

II. Introduction of Guests
   A. Julia Borek, Therapeutic Recreation Intern
   B. Ashley Richardson, Recreation Specialist
   C. Sam Tabert, Inclusion Coordinator – 5 Year Recognition
   D. Tom Draper, Superintendent of Communications and Technology – 5 Year Recognition

III. Approval of Agenda

IV. Public Comment

V. Approval of Consent Agenda
   Motion to approve Consent Agenda items A through D.
   A. July 22, 2026 Minutes
   B. July 22, 2026 Closed Session Minutes
   C. NWSRA Financial Reports
      1. July 2026
         a. Income Statement
         b. Monthly Account Snapshot
         c. Ratification of Disbursements $231,367.93
      2. August 2026
         a. Income Statement
         b. Monthly Account Snapshot
         c. Ratification of Disbursements $186,720.32
   D. ADA Compliance Projects
      1. Hoffman Estates Park District
         a. Hassell Road l $85,285
         b. Various Parks Playground Surfaces l $29,150
         c. Various Parks Routes & Surfaces l $110,000
         d. Tall Oaks Park l $100,000
         e. Triphahn Center Elevator l $22,383
      2. River Trails Park District
         a. Various Parks Benches & Picnic Tables l $10,360.67

VI. Correspondence
- A. Written
- B. Oral

VII. Staff Reports
- A. Programs & Services Written Report
- B. Human Resources Written Report
- C. Financial Oral Report
- D. Communication & Technology Written Report
- E. Foundation Written Report
- F. Director Oral Report

VIII. Old Business
- A. 2027 Member Park District Benefits

IX. New Business

X. Information/Action Items
- A. Personnel 2027
  1. IMRF Contribution Information
  2. Full-Time Salary Ranges
  3. Full-Time and Part-Time 3 Health Benefits
  4. Organizational Chart
  5. Part-Time Salary Pay Scale
     Motion to approve the proposed FY27 Part-Time Salary Pay Scale.
     a. FY26 Part-Time Salary Pay Scale
     b. Proposed FY27 Part-Time Salary Pay Scale
  6. Proposed FY27 Full-Time Merit Pool
     Motion to approve the proposed FY27 Full-Time Merit Pool.
- B. Proposed Code of Ethics
  Motion to approve the proposed Code of Ethics as presented.
- C. Updated NWSRA Mission, Vision, and Values
  Motion to approve the updated Mission, Vision, and Values.
- D. Updated Employee Benefit Manual
  Motion to approve the updated Employee Benefit Manual.
- E. Updated Fund Balance Policy
  Motion to approve the proposed updated Fund Balance Policy.
  1. Current Policy
  2. Proposed Updated Policy

XI. Adjournment