



We exist to provide outstanding opportunities through recreation for children and adults with disabilities.

November 20, 2024
10:30 a.m. Regular Meeting
Park Central Conference Room
3000 W. Central Road
Rolling Meadows, IL

AGENDA

- I. Call to Order
 - A. Roll Call
 - B. Adoption of Rules Permitting Remote Meeting Attendance
 - C. Motion to Allow Board Members to Attend Meeting by Audio or Video Conference
- II. Introduction of Guests:
 - A. Cassidy Henry - Recreation Specialist
 - B. Steve Adams – Robbins, Schwartz
- III. Public Comment
- IV. Approval of Agenda
- V. Closed Session
 1. Executive Session Minutes – 5ILCS 120/2(c)(21) through November 2024
 2. Minutes, pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act.
 1. Closed Session September 4, 2024
 3. Personnel – 5ILCS 120/2(c)(1)
- VI. Action as a result of Closed Session –
 - A. Closed Session Resolution R2025-2
- VII. Approval of Consent Agenda –
 - A. Approval of Minutes, October 2, 2024
 - B. NWSRA Financial Reports, October 31, 2024
 1. Profit and Loss
 2. Monthly Account Snapshots
 - C. Warrant:
 1. September 2024 - \$388,657.17
 2. October 2024 - \$475,882.75
 - D. ADA Compliance Projects:
 1. Arlington Heights – \$305,148.00
 - a. Administration Center – Routes and Surfaces – Elevators - \$57,000
 - b. Creekside – Tennis Court and Basketball Imps - \$57,000
 - c. Forest View – Elevator - \$37,400
 - d. Heritage Park – Routes and Surfaces - \$18,805.50
 - e. Heritage Park Tennis – Routes and Surfaces - \$6,300
 - f. Melas Park – Sidewalks - \$3,937.50
 - g. Nichol Knolls – Routes Surface - \$42,680

An extension of the local park districts serving

Arlington Heights • Bartlett • Buffalo Grove • Elk Grove • Hanover Park • Hoffman Estates • Inverness • Mount Prospect
Palatine • Prospect Heights • River Trails • Rolling Meadows • Salt Creek • Schaumburg • South Barrington • Streamwood • Wheeling

- h. North Park School – Accessible Routes and Walking Surface - \$9,825
- i. North Park School 2 – Playground - \$42,000
- j. Willow Park – Walking Surfaces - \$30,200
- 2. Mt. Prospect Park District – \$7,454.59
 - a. Central Community Center – Routes and Surfaces/Benches
- 3. Prospect Heights Park District – \$139,325
 - a. Wedgewood Park – Routes and Surfaces – Recreation Facilities

VIII. Correspondence

- A. Written
- B. Oral

IX. Staff Reports –

- A. Program Report
- B. Marketing and P/R Report
- C. SLSF
 - 1. Holiday Luncheon Update
- D. Directors Report – Oral

X. Old Business –

- A. Vacation Policy
- B. Mileage Policy
- C. Gift and Rewards Policy
- D. Travel Expense Policy
- E. Longevity Program Policy

XI. New Business –

- A. Park District Staff Member Benefits Usage/NWSRA Member District Staff Benefits
- B. Camp Transportation Bid
- C. Maintenance RFQ
- D. Lauterbach and Amen Settlement
- E. Other

XII. Information/Action Items –

- A. Personnel Committee:
 - 1. Minutes, October 4, 2024
 - 2. Personnel Committee Recommendations
 - a. Organizational Chart
 - b. FT Salary Ranges
 - c. PT Staff Salary Ranges
 - d. Salary Compensation Pool
 - e. Health Insurance
- B. Finance Committee:
 - 1. Minutes, November 1, 2024
 - 2. Proposed Budget Documents
 - a. Budget Report
 - b. PYE2024 Budget Explanations
 - c. Proposed FY2025 Budget
 - 1. FY2025 Budget Summary
 - 2. FY2025 Budget Assumptions
 - 3. FLSA Recommendation
 - 4. SLSF Contributions/Reimbursements
 - d. Capital Improvement Plan
 - i. FY2020-2025
 - ii. FY2026-2030

- C. IMRF Contribution Rate 2025
- D. NWSRA 2025 Committees
- E. 2025 Board Meeting Schedule
- F. Member District Sponsorship
- G. Other

XIII. Adjournment